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**CITY OF BONITA SPRINGS**

Community Development Department  
9220 Bonita Beach Road, Ste. 111  
Bonita Springs, FL 34135  
Phone: (239) 444-6150  
email: permitting@cityofbonitaspringscd.org

**LETTER OF SUBSTANTIAL COMPLIANCE – LANDSCAPE ARCHITECT**

TO: City of Bonita Springs Community Development

RE: Project Name: \_\_\_\_\_

D.O. Number: \_\_\_\_\_

Building Permit Number: \_\_\_\_\_

Request for:  Initial Inspection (no fee)  Re-Inspection (fee required)

An on-site inspection was performed by myself (or my authorized representative) on \_\_\_\_\_.  
(Date)

\_\_\_\_\_ I have determined that all work has been completed to the specifications of the approved development order plans. I hereby certify that the development is in substantial compliance [as the term is defined in the LDC **Section 3-193(a)**] with the approved Development Order.

\_\_\_\_\_ Attached hereto is a list of all stipulations, per the approval letter issued to this development order, and their compliance status (see instructions).

\_\_\_\_\_ Attached hereto is a list of minor deviations from the approved Development Order plans, which are minor changes as per the Land Development Code. The changes are highlighted on the site plans which have been signed and sealed by the development's Landscape Architect. These changes are submitted as a Minor Change for approval by the Director of Development Services prior to inspection.

With the approval of the listed minor changes, I certify that the development is in substantial compliance with the approved Development Order.

Executed by the above development's Landscape Architect on \_\_\_\_\_ by:  
(Date)

SEAL

\_\_\_\_\_  
(Landscape Architect of Record)

\_\_\_\_\_  
(Florida Landscape A.R. Number)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Phone) (Fax)

NOTE: This is a legal document and is therefore not available in Word format.

## INSTRUCTIONS

- A. The Letter of Substantial Compliance must be filled out completely, signed and sealed by development's Landscape Architect of Record.
- B. A request for final inspection must accompany the letter of substantial compliance.
- C. Changes:
  - 1. If the as-built construction contains minor changes from the approved development order plans that are inconsequential and which do not substantially effect the technical requirements of the LDC, an application for a Minor Change (see LDC section 3-98) may be submitted along with the letter of substantial compliance.

Pursuant to LDC Section 3-193(a), please submit:

- a. Three (3) site plans, highlighting the changes, and sealed by the development's Landscape Architect.
  - b. A list of the changes in letter form.
- 2. If the as-built construction contains changes from the approved development order plans that effect the technical requirements of the LDC or which exceed the limitations of LDC Section 3- 98 for minor changes, an application for an Amendment (see LDC section 3-96) must be submitted and approved prior to submission of a letter of substantial compliance by the Landscape Architect.