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CITY OF BONITA SPRINGS

Community Development Department
9220 Bonita Beach Road, Ste. 111
Bonita Springs, FL 34135
Phone: (239) 444-6150
email: permitting@cityofbonitaspringscd.org

MINOR CHANGE DEVELOPMENT ORDER APPLICATION

NOTE: This form is to be completed by the applicant after having been issued a Development Order.

IMPORTANT NOTICE

Small Projects are limited to **Two** (2) Minor Change Applications, and **Large** Projects are limited to **Four** (4) Minor Change Applications. In the event that it is determined that this is not a Minor Change, it will be necessary to file for an Amendment to the Development Order.

THIS APPLICATION MUST BE ACCOMPANIED WITH THE FOLLOWING INFORMATION:

- **One (1) original and One (1) copy** of application and supporting documentation
- **Four (4) sealed copies** of the revised site plan, **with all changes clouded**
- **Please note when changes are made to just certain plan sheets, a full plan set is required to be submitted with all sheets (even if there are no changes to those particular sheets). Single Sheets will not be accepted. (i.e. if Civil Plan sheets are being revised, Community Development Department will require Civil full sets, as well as if the change is for Architectural, Lighting and Landscaping Plans)**
- **A flash drive/CD with all documents and plans must be accompanied with submittal**

1. Development Order # : _____ - _____ Amendment # : _____ Resubmittal # : _____

2. Project Name (should be same as above DO): _____

3. Date Development Order or previous amendment was approved: _____

4. Applicant/Owner's Authorized Representative Title: Mr. Mrs. Ms.

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Ext: _____ E-mail Address: _____

5. List the specific change(s) proposed to the Development Order. Indicate plan sheet and changes.

NOTE: This application must itemize and describe the changes, and use phrases such as "see plan" are unacceptable. If the scope of the project is proposed to be changed, the previously approved parameters and the proposed parameters must be listed. If this is a resubmittal for a previously denied Minor Change, it must be so noted. Use additional sheets if needed.

I, _____, certify that all answers to the questions in this application and any sketches, data or other supplementary matter attached to and made a part of this application, are honest and true to the best of my knowledge and belief.

***** SIGN ONLY IN THE PRESENCE OF A NOTARY PUBLIC *****

Printed Name: _____	Signature: _____	Date: _____
STATE OF FLORIDA, COUNTY OF _____ Sworn to (or affirmed) and subscribed before me		
day of _____, _____, by _____ (name of person making statement).		
Personally known: ___ OR Produced identification: ___ Type of identification produced: _____		
_____ (Signature of Notary Public – State of Florida)		_____ (Print, Type or Stamp Commissioned Name of Notary Public)