



Application for a Public Hearing Development of Regional Impact (DRI)

Community Development Department | 9220 Bonita Beach Rd, Suite 111 | Bonita Springs, FL 34135 | Phone: 239 444 6150 | Fax: 239 444 6140

**IF REQUEST WILL INVOLVE REZONING, PLEASE USE THE "APPLICATION
FOR PUBLIC HEARING FOR PLANNED DEVELOPMENT" FORM.**

Applicant's Name: _____ Phone #: _____

Email: _____

Project Name: _____

STRAP Number: _____

Application Form: _____ Computer Generated* _____ City Printed

* By signing this application, the applicant affirms that the form has not been altered

STAFF USE ONLY

Council District: _____ *Land Use Classification:* _____

Current Zoning: _____ *Comp Plan Density Range:* _____

Hearing Number: _____ *Fee:* _____

Date of Application: _____ *Date Fee Paid:* _____

Date of LPA Public Hearing: _____ *Receipt Number:* _____

Staff Recommendation: _____

PART I
APPLICANT\PROPERTY OWNERSHIP INFORMATION

A. Name of applicant: _____
Mailing Address: Street: _____
City: _____ State: _____ Zip: _____
Phone Number: Area Code: _____ Number: _____ Ext. _____
Fax Number: Area Code: _____ Number: _____
Email: _____

B. Relationship of applicant to property:
_____ Owner _____ Trustee* _____ Option holder*
_____ Lessee* _____ Contract Purchaser*
_____ Other (indicate)* _____

*If applicant is NOT the owner he must submit a **notarized** Authorization Form from the owner to the applicant labeled Exhibit I-B.

C. Name of owner of property: _____
Mailing Address: Street: _____
City: _____ State: _____ Zip: _____
Phone Number: Area Code: _____ Number: _____ Ext. _____
Email: _____

D. Date property was acquired by present owner(s): _____

E. Is the property subject to a sales contract or sales option? _____ NO _____ YES

F. Are owner(s) or contract purchasers required to file a disclosure form? _____ NO _____ YES
If yes, please complete and submit Exhibit I-F (attached).

G. Authorized Agent(s): List names of authorized agents. Attach extra sheet if more space is required
Name: _____
Address: _____
Contact Person: _____
Phone: _____ Fax: _____
E-mail: _____

**PART II
GENERAL INFORMATION**

A. Legal Description: Is property within a platted subdivision recorded in the official Plat Books of Lee County?
_____ NO. Attach a legible copy of the legal description (labeled Exhibit II-A-1.) and a certified sketch of description as set out in the chapter 61G 17-6.006, Florida Administrative Code, unless the subject property consists of one or more undivided platted lots (labeled Exhibit II-A-2.). If the application includes multiple abutting parcels, the legal description must describe the perimeter boundary of the total area, but need not describe each individual parcel. However, the STRAP number for each parcel must be included.

_____ YES. Property is identified as:
Subdivision Name: _____

Plat Book: _____ Page: _____ Unit: _____ Block: _____ Lot: _____

STRAP NUMBER: _____

B. Project Street Address: _____

C. General Location of Property (referenced to major streets):

D. Request is for: _____ DRI _____ FQD _____ AMDA. (Check applicable answers)

_____ Application for development approval. _____ Substantial Deviation

_____ Changes per LDC _____ Abandonment

_____ Notice of Proposed Change (Non-substantial deviation).

_____ Other: _____

E. Property Dimensions

1. Width (average if irregular): _____ Feet 2. Depth (average if irregular): _____ Feet

3. Frontage on road or street: _____ Feet Name of street: _____

4. Width along water body (If applicable): _____ Feet

5. Total land area: _____ Acres or Square Feet

F. Present Use of Property: Is the property vacant? _____ Yes _____ No

Briefly describe current use of the property:

G. Property Restrictions: Are there any covenants, deed restrictions, or other restrictions which affect this request?
_____ NO _____ YES. If yes, submit a copy of the restriction(s) and a statement as to how they affect this request.

**PART III
SUBMITTAL REQUIREMENTS**

	APPLICATIONS	COPIES	EXHIBIT	ITEM
	All	15		Completed application
	All	15		Application Fee
	All	15	I-B	Notarized Authorization Form (if applicable)
	All	15	I-F	Notarized Disclosure Form (if applicable)
	All	15	II-A-1	Legal Description
	All	15	II-A-2	Certified sketch of description (if applicable)
	All	15	II-A-3	Plat Book Page (if applicable)
	All	15	II -G	Deed Restrictions & Narrative (if applicable)
	All	15	III -A	Property Owners List
	All	15	III -B	Property Owners Map
	All	15	III -C	Narrative Regarding Request
	Notice of proposed change Substantial Deviations	15		Form RPM-BSP-Proposed Change - 1 pursuant to Section 380.06(19) F.S.
	DRI, AMDA, FQD	15		Form RPM-BSP-ADA - 1. Application for Development Approval pursuant to Section 380.06 F.S.
	Abandonment	15		Form RPM-BSP-Abandonment-DRI-1. Application for abandonment of a DRI.
		1		Copy of Application on CD

PART IV

APPLICANT'S SIGNATURE AND CERTIFICATION

I, _____, certify that I am the owner or owner's authorized representative of the property described herein, and that all answers to the questions in this application and any sketches, data or other supplementary matter attached to and made a part of this application, are honest and true to the best of my knowledge and belief. I also authorize the staff of the City of Bonita Springs Community Development Department to enter upon the property during normal working hours for the purpose of investigating and evaluating the request made through this application.

Signature: _____	Date: _____
Printed Name: _____	
STATE OF FLORIDA, COUNTY OF LEE	
Sworn to (or affirmed) and subscribed before me this ____ day of _____, 20____, by _____ (printed name of person making statement).	
Personally Known: ____ OR Produced Identification: ____ Type Produced: _____	
_____ (Signature of Notary Public – State of Florida)	
_____ (Notary Seal)	
_____ (Name of Notary Printed, Typed, or Stamped)	

**EXPLANATORY NOTES
GENERAL**

ALL APPLICANTS MUST PAY THE APPROPRIATE APPLICATION FEE.

UPON WRITTEN REQUEST, THE DIRECTOR MAY MODIFY THE SUBMITTAL REQUIREMENTS CONTAINED IN THIS SECTION WHERE IT CAN BE CLEARLY DEMONSTRATED THAT THE SUBMISSION WILL HAVE NO BEARING ON THE REVIEW AND PROCESSING OF THE APPLICATION. THE REQUEST AND THE DIRECTOR'S WRITTEN RESPONSE MUST ACCOMPANY THE APPLICATION SUBMITTED AND WILL BECOME A PART OF THE PERMANENT FILE.

EXPLANATORY NOTES FOR PART I

- A. Applicant's Name: Application may be made by the landowner or the authorized agent. Where there is more than one owner, either legal or equitable, then all such owners must jointly initiate the application. Exceptions to this are where:
- 1) The property is owned by husband and wife. It is not necessary that both husband and wife initiate the application on private real property.
 - 2) The property is subject to a land trust agreement. The trustee may initiate the application.
 - 3) The fee owner is a corporation. Any duly authorized corporate official may initiate the application.
 - 4) The fee owner is a partnership. The general partner may initiate the application.
 - 5) The fee owner is an association. The association may appoint an agent to initiate the application on behalf of the association.
 - 6) The property is a condominium or time-share condominium.
 - 7) The property is a subdivision.
- B. Relationship of applicant to owner: If the applicant is not the owner of the property or the person authorized to represent the owner through the Covenant of Unified Control, the applicant must submit proof of authority to represent the owner. This may be accomplished with a **notarized** authorization form from the owner or his authorized representative. Label this submittal as Exhibit I-B.
- If the owner does not desire to sign the attached Covenant of Unified Control he may submit an alternate document for consideration by the County Attorney's office prior to submitting the application for rezoning.
- C. Name of owner (s): see F. below
- D. Date property was acquired by present owner(s).
- F. Name of Owner(s): A Disclosure Form (Exhibit I-F, attached) must be submitted for any entity whose interest in the property is other than solely equity interest(s) which are regularly traded on an established commodities market in the United States or another Country.
- G. Authorized Agents: If the owner or applicant has authorized agents to act on his/her behalf, list the agent(s) name, mailing address and phone number.

EXPLANATORY NOTES FOR PART II

- A. Legal Description: If the property is not within a platted subdivision recorded in the official plat books of Lee County, a complete legal description must be attached which is sufficiently detailed and legible so as to be able to locate the property on county maps or aerial photographs. Also include the Section, Township, Range, and parcel number(s).

If the application includes multiple contiguous parcels, the legal description may describe the perimeter boundary of the total area, and need not describe each individual parcel. Label the legal description as Exhibit II-A-1.

A survey or a certified sketch of description, Florida Administrative Code must be submitted. unless the subject property consists of one or more undivided platted lots. If the application includes multiple abutting parcels, the legal description must describe the perimeter boundary of the total area, but need not describe each individual parcel. However, the STRAP number for each parcel must be included. Label the Sketch as Exhibit II-A-2.

If the request is owner-initiated and a boundary survey is required, the survey must include the location of any existing structures on the property. Label the Boundary Survey as Exhibit II-A-2.

The Director has the right to reject any legal description which is not sufficiently detailed or legible so as to locate said property, and may require a certified survey or boundary-survey prepared by a surveyor meeting the minimum technical standards for land surveying in the state. Boundaries must be clearly marked with a heavy line. The boundary line must include the entire area to be developed. If the request is owner-initiated the Federal Emergency Management Agency flood zone and required finished floor elevation must be shown as well as the location of existing structures on the property.

A copy of the plat may be purchased from the Lee County Clerk's office.

- B. Project Street Address: If the street address is unknown, the address may be obtained from the Lee County E-911 Addressing Division at (239) 533-3911.
- C. General Location: The general location should reference known major streets so as to indicate to the general public the location of the property.
- E. Property Dimensions: If the parcel is irregularly shaped, indicate the average width and depth of the property. Indicate the length of property abutting any existing street rights-of-way or easements. If property abuts more than one street, indicate frontage on each street.
- F. If the property is not vacant, the owner or applicant's signature on this application indicates that the Owner agrees to either remove all existing buildings and structures, OR that the use of the building or structure(s) will be in compliance with all applicable requirements of the land development code.
- G. Deed Restrictions: A copy of the deed restrictions on the subject property, if any, and a written statement as to how the deed restrictions may affect the requested action. Label as Exhibit II-G.

EXPLANATORY NOTES FOR PART III

- A. The applicant is responsible for the accuracy and completeness of this application. Any time delays or additional expenses necessitated by the submittal of inaccurate or incomplete information will be the responsibility of the applicant.
- B. All information submitted with the application or submitted at the public hearing becomes a part of the public record and will be a permanent part of the file.
- C. All applications must be submitted in person. Mailed-in applications will not be processed.
- D. All attachments and exhibits submitted must be of a size that will fit or conveniently fold to fit into a letter size (8 1/2" x 11") folder.
- E. The Department staff will review this application for compliance with requirements of the Bonita Springs Land Development Code. If any deficiencies are noted, the applicant will be notified.

Property Owners List: A complete list of all property owners and their mailing addresses, for all property within three hundred seventy-five (375) feet of the perimeter of the subject property. Names and addresses of property owners will be deemed to be those appearing on the latest tax rolls of the County. Information may be obtained from the Lee County Property Appraiser's office. The applicant is responsible for the accuracy of the list. Label as Exhibit III-A.

Property Owners Map: A City Zoning map or other similar map displaying all of the parcels of property within three hundred seventy-five feet (375) of the perimeter of the subject parcel or the portion thereof that is the subject of the request, referenced by number or other symbol to the names on the property owners list. The applicant is responsible for the accuracy of the map. Label as Exhibit III-B.

Narrative Statement: Label as Exhibit III-C. State the basis or reason(s) for the requested action.

**EXHIBIT I-F
DISCLOSURE OF INTEREST FORM FOR:**

STRAP NO. _____ **CASE NO.** _____

1. If the property is owned in fee simple by an INDIVIDUAL, tenancy by the entirety, tenancy in common, or joint tenancy, list all parties with an ownership interest as well as the percentage of such interest.

Name and Address	Percentage of Ownership
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

2. If the property is owned by a CORPORATION, list the officers and stockholders and the percentage of stock owned by each.

Name, Address, and Office	Percentage of Stock
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

3. If the property is in the name of a TRUSTEE, list the beneficiaries of the trust with percentage of interest.

Name and Address	Percentage of Interest
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

4. If the property is in the name of a GENERAL PARTNERSHIP OR LIMITED PARTNERSHIP, list the names of the general and limited partners.

Name and Address	Percentage of Ownership
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

5. If there is a CONTRACT FOR PURCHASE, whether contingent on this application or not, and whether a Corporation, Trustee, or Partnership, list the names of the contract purchasers below, including the officers, stockholders, beneficiaries, or partners.

Name, Address, & Office (if applicable)	Percentage of Stock
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Date of Contract: _____

6. If any contingency clause or contract terms involve additional parties, list all individuals or officers, if a corporation, partnership, or trust.

Name and Address	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

For any changes of ownership or changes in contracts for purchase subsequent to the date of the application, but prior to the date of final public hearing, a supplemental disclosure of interest shall be filed.

The above is a full disclosure of all parties of interest in this application, to the best of my knowledge and belief.

Signature: _____ Date: _____	
Printed Name: _____	
STATE OF FLORIDA, COUNTY OF LEE	
Sworn to (or affirmed) and subscribed before me this ____ day of _____, 20____, by	
_____ (printed name of person making statement).	
Personally Known: ____ OR Produced Identification: ____ Type Produced: _____	
_____	_____
(Notary Seal)	(Signature of Notary Public – State of Florida)
_____	_____
(Notary Seal)	(Name of Notary Printed, Typed, or Stamped)