



CERTIFICATE OF APPROPRIATENESS

SPECIAL

Community Development Department | 9220 Bonita Beach Rd, Suite 111 | Bonita Springs, FL 34135 | Phone: 239 444 6150 | Fax: 239 444 6140

COA No.		Designation No.		Date Filed:	
Contributing Yes or No	Non-Contributing Yes or No	Individual Designation Yes or No	Not Historical Yes or No		

Name of Project: _____

Location: _____

STRAP No.: _____

Name of Applicant or Agent: _____

(*All correspondence with regards to the Certificate of Appropriateness will be sent to the party identified above)

Address: _____

City/State: _____ Zip: _____ Phone: _____

Fax Number: _____ E-mail address: _____

Name of Historic District (if applicable): _____

Check all that apply:

Building _____ Archaeological Site _____ Object _____ Landscape Feature _____

Project Description: (describe all work proposed)

Type of Work:

Alteration _____ Demolition _____ New Construction _____ Reconstruction _____ Rehabilitation _____ Relocation _____

Narrative: _____

Change in Use: YES _____ NO _____

If yes, explain: _____

Does this use require a variance, special permit, or special exception under the Zoning Ordinance?

YES _____ NO _____

If yes, explain: _____

Has a development order or exemption been applied for prior to or concurrent with this application?

YES _____ NO _____

If yes, explain: _____

SUBMITTAL REQUIREMENTS

- A. Full plans and specifications (10 sets of plans, 1 set of specification).
- B. Site plan (11).
- C. Samples of materials if needed to fully describe the proposed appearance, color, feature, materials, or design of the building(s), structure(s), and any outbuilding, wall, courtyard, fence, landscape feature, paving, storage or exterior lighting.
- D. Adequate information to enable the Historic Preservation Board to visualize the effect of the proposed action of adjacent buildings and streetscape within a historic district.
- E. Demolition applications only: Provide reason for the proposed move, and description of the new location and settings.
- F. Archaeological sites: Full plans and specifications indicating areas of work that might affect the surface and subsurface of the archaeological site or sites.
- G. Proposed mitigation measures.
- H. Archaeological surveys, if required by the Historic Preservation Board, including disturbance of human burials.
- I. Please provide one CD with all application document information.

***** FOR STAFF USE ONLY *****		
Date Issued:	APPROVED	DENIED*
Certified by:		
<i>*Explanation attached</i>		