



# ADMINISTRATIVE ACTION REQUEST SUPPLEMENT H

## ADMINISTRATIVE AMENDMENT TO A PUD OR PLANNED DEVELOPMENT

Community Development | 9220 Bonita Beach Road, Suite 111 | Bonita Springs, FL 34135 | Phone: +1 239 444 6150 | Fax: +1 239 444 6140

**If the request is for an administrative amendment to a PUD or to a Planned Development please submit the "Application for Administrative Action" form and the following:**

1.0 Original Project Name: \_\_\_\_\_

2.0 Current Project Name: \_\_\_\_\_

3.0 Original Rezoning Case Number: \_\_\_\_\_

4.0 Subsequent Zoning Action Case Numbers (if any):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5.0 Development Order Project Numbers (if any):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6.0 Date property was acquired by present owner(s): \_\_\_\_\_

### REQUESTED ACTION AND JUSTIFICATION

1. Please provide a written statement explaining exactly what is proposed. Include references to any sections of the Land Development Code from which relief is sought including why the relief is necessary and how it will affect the project.
2. Explain what conditions currently exist which warrant this request for relief from the regulations. Explain how approval of the relief will affect the project.

### ADDITIONAL SUBMITTAL REQUIREMENTS: Please submit the following:

1. Area Location Map.
2. Previous Zoning and Administrative Action approvals/denials
3. Four (4) set of the APPROVED MASTER CONCEPT PLAN and DETAILED DRAWINGS of any DEVIATIONS OR CHANGES BEING PROPOSED.
4. One (1) copy of the Master Concept Plan REDUCED to a maximum size of 11 inches by 17 inches.

## **EXPLANATORY NOTES**

1. Please indicate the original project name.
2. Please indicate the current project name if different from the original name.
3. Please list the original Rezoning Resolution Number.
4. List the Resolution number(s) and/or case number(s) assigned to any actions granted for this project since its original rezoning.
5. List the D.O. number(s) and current status of any Development Orders issued for this project.

## **ADDITIONAL SUBMITTALS**

1. Area Location Map: a map at a suitable scale, indicating the property described in the legal description. This map shall be sufficiently referenced to known major streets or other physical boundaries so as to be clearly identifiable. The map shall be of a size that will fit or conveniently fold to fit into a letter size (8 ½" x 11") folder.
2. Please attach copies of any zoning resolutions or documents that are still valid. Include the original rezoning resolution, final plan approval letters, Administrative Approval letters, and any other documentation granting relevant approvals.