



# REQUEST FOR A INFORMAL PRE-APPLICATION HEARING

Community Development Dept. | 9220 Bonita Beach Road, Suite 111 | Bonita Springs, FL 34135 | Phone: 239 444 6150 | Fax: 239 444 6140

Informal pre-application meetings are available with staff to discuss the process in detail and to discuss any questions with regards to a rezoning case, development order, or assistance with a building permit (that requires zoning, development services, Florida Building Code, or National Fire Resource Protection Association code assistance). Applicants are encouraged to schedule an informal meeting with Community Development staff members to discuss details of the proposed project and to obtain general guidance on the application process.

Applicants will be advised of the date and time of their appointment. All meetings are held at the Community Development office located at 9220 Bonita Beach Road, Suite 109. Please be advised that these meetings are scheduled on Tuesdays and Thursdays only. Should you have any questions concerning this form contact Community Development at 239-444-6150 or [permitting@cityofbonitaspringscd.org](mailto:permitting@cityofbonitaspringscd.org).

Please check all areas of interest that apply:

- Planning and Zoning
- Subdivision Plats and Lot Recombination
- Fire Code and Permitting
- Economic Development Incentives
- Development Services (Site Planning)
- Building Code and Permitting
- Water/Sewer Service (Bonita Springs Utilities)
- Other: \_\_\_\_\_

**FIELDS MARKED WITH AN ASTERISK (\*) ARE REQUIRED.**

Applicant/Agent Name\*: \_\_\_\_\_ Company\*: \_\_\_\_\_

Phone\*: \_\_\_\_\_ Email\*: \_\_\_\_\_

Property Owner's Name\*: \_\_\_\_\_

Name of Project\*: \_\_\_\_\_

Project Address\*: \_\_\_\_\_

City: Bonita Springs State: FL Zip\*: \_\_\_\_\_

Type of Project\*: \_\_\_\_\_

STRAP Number\*: \_\_\_\_\_ -- \_\_\_\_\_ -- B \_\_\_\_\_ . \_\_\_\_\_ Acreage\*: \_\_\_\_\_

Development Order/Zoning Ordinance Number(s) (if any): \_\_\_\_\_

Current Future Land Use Classification\*: \_\_\_\_\_ Current Zoning\*: \_\_\_\_\_

A DETAILED explanation for informal meeting request including type of action needed (i.e. Zoning, Development Order, etc.). Please explain what you intend to do and what questions you would like staff to answer and/or prepare for\*:  
\_\_\_\_\_  
\_\_\_\_\_

