



# ADMINISTRATIVE ACTION REQUEST SUPPLEMENT G

## ENCROACHMENT INTO EASEMENT

Community Development | 9220 Bonita Beach Road, Suite 111 | Bonita Springs, FL 34135 | Phone: 239 444 6150 | Fax: 239 444 6140

**If the request is for an encroachment into an easement, please submit the “Application for Administrative Action” form and the following:**

1. PROJECT NAME: \_\_\_\_\_

2. COMMUNITY DEVELOPMENT REFERENCE NUMBER: \_\_\_\_\_

3. TYPE OF EASEMENT OVER WHICH ENCROACHMENT IS REQUESTED:

- \_\_\_\_\_ Drainage Easement
- \_\_\_\_\_ Drainage Easement (SFWMD)
- \_\_\_\_\_ Public Utility Easement
- \_\_\_\_\_ Drainage and Public Utility Easement
- \_\_\_\_\_ Other (Explain): \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

4. RELIEF REQUESTED.

a. Section of Land Development Code from which the relief is sought:

- \_\_\_\_\_ Sec. 3-266
- \_\_\_\_\_ Sec. 3-330
- \_\_\_\_\_ Sec. 3-355
- \_\_\_\_\_ Other Specify): \_\_\_\_\_

b. Specific request: Explain the nature and extent (distance encroachment) being requested: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. JUSTIFICATION: Explain why you feel the relief should be approved (attach extra page if additional space is needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### ADDITIONAL SUBMITTAL REQUIREMENTS: Please submit the following:

1. LETTERS OF NO OBJECTION from all Utility Companies, Home Owner or Condominium Association, etc. who have a grant of right to use the easement.
2. Site plan (as submitted to Community Development).